

A Quick Guide to SCHOOL VOLUNTEERS

CATEGORY A VOLUNTEERS

DEFINITION

A visitor, guest, or volunteer for a one-time event at school with **no** unsupervised access to students.

TYPES OF ACTIVITIES

- Read Across America guest reader
- Guest/resource speaker
- One-time volunteer for school or classroom event
- Participation in a parent involvement activity such as "Family Friday" with their child(ren) are considered visitors
- Parents eating lunch with their child(ren)

REQUIREMENTS



Be sponsored or approved by a school site or district employee.



Current government-issued photo ID (driver's license, passport, military ID, US or other government ID)

CATEGORY C VOLUNTEERS

DEFINITION

Individuals with classroom exposure, who work directly with students, and may have unsupervised time with students, but only while on district property with district personnel on site.

Typically are areas outside of the classroom where staff or other adults can observe at most times, but may occasionally include short solitary time with children and short duration of obstructed view.

TYPES OF ACTIVITIES

- On-site tutoring outside of the classroom
- Counseling or wellness support outside of the classroom
- After-school/lunch club advising

REQUIREMENTS



Be sponsored or approved by a school site or district employee.



Current **U.S. state-issued photo ID or driver's license** (for School Police Services to conduct a background check on the SDLAW & NCIS databases) No other form of ID can be used for Category C clearance.



School Volunteer Application and Code of Conduct



Criminal background check conducted by School Police (no cost)



Tuberculosis clearance card or TB Risk Assessment Form



CATEGORY B VOLUNTEERS

DEFINITION

Persons with group exposure who have little or no direct unsupervised exposure or contact with children, participating in school activities in open and public settings, and with classroom exposure who work with children and are supervised by district staff.

TYPES OF ACTIVITIES

- Day Field Trip Chaperone (non-driving)
- Classroom Volunteer (reading, tutoring, assistance)
- After-school Programs (with staff supervision)
- Campus Volunteer (office helpers, playground helpers)
- **Event Chaperone**
- PTA/Foundation/SSC functions

REQUIREMENTS



Be sponsored or approved by a school site or district employee.



Current government-issued photo ID (driver's license, passport, military ID, US or other government ID)



School Volunteer Application and Code of Conduct



Sexual Offender (Megan's Law) check by designated site personnel



Tuberculosis clearance card or TB Risk Assessment Form

CATEGORY D VOLUNTEERS

DFFINITION

Volunteers with unrestricted exposure, who work with children and may be unsupervised by district staff. This volunteer likely will have direct and unsupervised interaction with children.

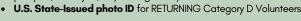
TYPES OF ACTIVITIES

- High School Athletics Personnel
- Overnight Field Trip Chaperone
- Off-site Tutoring or Mentoring
- Walk-on Coach
- Field Trip Chaperones who Drive Students

Be sponsored or approved by a school site or district employee.



• Government-issued photo ID for NEW Category D volunteers (license, passport, military ID, US/other gov't ID)







Tuberculosis clearance card or TB Risk Assessment Form