

2020-2021 VOLUNTEER SCREENING QUICK FACTS

<p style="text-align: center;">CATEGORY A</p> <ul style="list-style-type: none"> • Visitor or guest for one-time event • No unsupervised exposure or contact with students <p>Examples:</p> <ul style="list-style-type: none"> • Read Across America guest reader • Principal for a Day participant • Guest/resource speaker or classroom presentation • Senior exhibition panel member • One-time volunteer for school/classroom event • Parents eating lunch with their child • Parents participating in parent involvement activity such as "Family Friday" <p>Screening Requirements:</p> <ul style="list-style-type: none"> • Sponsored or approved by site or district employee • Show ID to site • Sign in at site • Wear name badge on site <p style="text-align: center;">Submit to School Site</p>	<p style="text-align: center;">CATEGORY B</p> <ul style="list-style-type: none"> • Group exposure with direct staff supervision • Classroom exposure supervised by district staff • Open/public settings/classrooms where staff/adults can observe at all times • Always within unobstructed view • No solitary time with students <p>Examples:</p> <ul style="list-style-type: none"> • Classroom assistance, tutoring or reading • School police parent patrol volunteers • Field trip chaperones (drivers must also follow district procedures re: licensing and insurance coverage) • Non-classroom volunteers (office, PTA, SSC, Foundation) <p>Screening Requirements:</p> <ul style="list-style-type: none"> • Sponsored or approved by site or district employee • Show ID to site • Sign in at site • Wear name badge on site • Submit district school volunteer application • Megan's Law Database check (done by site staff) • Obtain TB clearance <p style="text-align: center;">Submit to School Site</p>
<p style="text-align: center;">CATEGORY C</p> <ul style="list-style-type: none"> • Unsupervised time with students only while on district property with district personnel on site • Time with student(s) in areas outside of classroom where staff/adults can observe most times • Occasional short periods of solitary time with students and short duration of obstructed view <p>Examples:</p> <ul style="list-style-type: none"> • On-site tutoring outside of the classroom (i.e., OASIS tutoring program, Cal-SOAP) <p>Screening Requirements:</p> <ul style="list-style-type: none"> • Sponsored or approved by site or district employee • Show ID to site • Sign in at site • Wear name badge on site • Submit district school volunteer application • Category C Background Check (done by SDUSD Police Services) • Obtain TB clearance <p style="text-align: center;">Submit to Human Resource Services Division</p>	<p style="text-align: center;">CATEGORY D</p> <ul style="list-style-type: none"> • Unrestricted exposure/unsupervised interaction with students • Off-campus setting and unsupervised solitary time <p>Examples:</p> <ul style="list-style-type: none"> • Volunteer walk-on coaches • Senior high support personnel for athletics • Offsite tutoring/mentoring • Overnight chaperones <p>Screening Requirements:</p> <ul style="list-style-type: none"> • Sponsored or approved by site or district employee • Show ID when on site • Sign in when on site • Wear name badge when on site • Submit district school volunteer application • Category D Background Check - DOJ & FBI Fingerprint clearance; returning Category D volunteers submit Category C Background Request to keep clearance current • Volunteers will be paying the live scan fees directly. HR is not conducting onsite fingerprinting services for employees or volunteer • Obtain TB clearance <p style="text-align: center;">Submit to Human Resource Services Division</p>