

Volunteer Live Scan Locations

We are grateful for your dedication to serving our students and community!

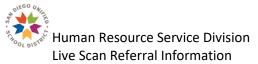
Please carefully review this information sheet to schedule your fingerprinting appointment with a local vendor. You cannot begin volunteering until your fingerprints have cleared and you have received positive confirmation. At this time the San Diego Unified School District is not conducting live scan background checks (Category D) for volunteers.

Before you go:

- Volunteers are required to pay BOTH fees to the fingerprint operator (rolling fees) and the state and federal fees. When you make your appointment with a local vendor, please also confirm the acceptable forms of payment.
- Government fees are required for the State (DOJ) and Federal (FBI) level criminal history record checks. Additional fees may also be required (e.g., license or certification fees). For a list of current fee charges, please go to <u>Applicant Fingerprint Processing Fees</u>
- Rolling fees vary from location to location and cover only the operator's cost for rolling the fingerprint images. *Your total fees may range and can possibly start around \$80 and beyond, varies per location.*
- Applicants must present valid photo identification to the Live Scan Operator. Expired identification will not be accepted.
- You must present San Diego Unified School District's *Request for Live Scan Service (Public Schools or Joint Powers Agencies)* to the Live Scan Operator at the time of your appointment; if you forget the form, they will not be able to process your fingerprinting appointment.
- Below is a list of confirmed locations however if you find a more suitable location that conducts **BOTH DOJ and FBI** background checks you are not limited to the locations below.

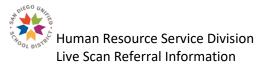
Fingerprint Operator Location & Contact Information	Hours of Operation	Forms of Payment Accepted at this location
Mail & Parcels Plus 4364 Bonita Road Bonita, CA 91902 (619) 470-4008 mppbonita@aol.com	Saturday Walk-ins 9:00 am to 4:00 pm Weekdays Walk-ins 8:00 am to 6:00 pm	 Cash Credit cards Debit Cards
Certifix Live Scan dbw The UPS Store 6965 El Camino Real. #105 Carlsbad, CA 92009 1 (760) 666-3419 info@certifixlivescan.com	Weekdays Walk-ins & Appointments 9:00 am to 6:00 pm Saturday Walk-ins & Appointments 9:00 am to 5:00 pm	• Cash Only

Attention: Please call ahead to ensure appointment availability. Do not enter any live scan facility if you have any COVID-19 symptoms (fever, cough, trouble breathing, etc.), are awaiting the results of a COVID-19 test, or have been advised to self-quarantine.



	Mookdovs	-	Cach
Castification Cooperations The LIDC	Weekdays	•	Cash
Certifix Live Scan dbw The UPS	Walk-ins	•	Checks
Store	9:00 am to 5:30 pm	•	Credit Cards
11835 Carmel Mountain Road	Saturday	•	Debit Cards
#1304	Walk-ins	•	Money Order
Carmel Mountain, CA 92128	9:00 am to 4:00 pm		
1 (858) 304-8219			
info@certifixlivescan.com			
AD Livescan & Notary Services	Weekdays	•	Cash
South	Walk-ins & Appointments	•	Credit Cards
807 Anchorage Place	9:00 am to 6:00 pm		
Suite #1	Saturday		
Chula Vista, CA 91914	Walk-ins & Appointments		
(619) 348-3125	10:00 am to 2:00 pm		
southbay@adlivescan.com	Sunday (Closed however mobile		
Mobile services are available	appointment for extra fee)		
	Walk-Ins arrive an hour before close		
Postal Annex #188	Saturday	•	Cash
2220 Otay Lakes Road	Walk-ins	•	Credit Cards
Suite #502	9:00 am to 3:45 pm	•	Debit Cards
Chula Vista, CA 91915	Weekdays		
(619) 656-8484	Walk-ins		
pa188@postalannex.com	8:30 am to 5:45 pm		
website:			
postalannexeastlake.com	Last walk-in 15 mins before close		
Affordable Live Scan	Weekdays	•	Cash
located inside of the Farmers	Appt. only	•	Credit Cards
Insurance Office	9:00 am to 5:00 pm	•	Debit Cards
4238 El Cajon Blvd San Diego,			
CA 92105			
(619) 888-0288			
affordablelivescan@yahoo.com			
Mobile services are available			
Alive Scan	Weekdays	•	Cash
2707 Garnet Avenue	Walk-Ins & Appointments	•	Checks
Suite #3	10:00 am to 5:00 pm	•	Credit Cards
Pacific Beach, CA 92109	million and print	•	Debit Cards
(858) 349-0204		_	
info@alivescan.com			
Mobile services are available			

Attention: Please call ahead to ensure appointment availability. Do not enter any live scan facility if you have any COVID-19 symptoms (fever, cough, trouble breathing, etc.), are awaiting the results of a COVID-19 test, or have been advised to self-quarantine.



San Diego Livescan (LA MESA/EAST COUNTY) 8900 Grossmont Blvd Suite 4-2La Mesa, CA 91941 (619) 597-6657 <u>sdlivescan@gmail.com</u> Mobile services are available	MON-FRI 9:30AM-4:30PM ****SATURDAY 10AM-12PM**** NO APPOINTMENT NECESSARY AT ALL LOCATIONS	 Cash Credit Cards Debit Cards Money Order
San Diego Livescan (CLAIREMONT/SAN DIEGO) 9590 CHESAPEAKE DR, SUITE 122 SAN DIEGO, CA 92123 619-627-7047 <u>sdlivescan@gmail.com</u> Mobile services are available	MON-FRI 9:30AM-4:30PM NO APPOINTMENT NECESSARY AT ALL LOCATIONS	 Cash Credit Cards Debit Cards Money Order

Attention: Please call ahead to ensure appointment availability. Do not enter any live scan facility if you have any COVID-19 symptoms (fever, cough, trouble breathing, etc.), are awaiting the results of a COVID-19 test, or have been advised to self-quarantine.